



How business picks up – on the phone & on the web.

Tell Us About Your Company!

General Company Information

Form with fields: Company Name, Telephone, Address, Toll-Free, City/State/Zip, Backline, Website, Fax, e-mail, Type of Business, Hours, Lunch, Contact Person.

Call Specific Information

Form with fields: Type of Call Forwarding, Call Forwarding/Phone Service Vendor, What type of call services are you in need of?, How would you like us to greet your callers?

Message Ticket & OnCall Information

Form with fields: What information should we retrieve from callers?, Do you have an OnCall schedule?, Is your OnCall?, OnCall Start/End Times, OnCall Protocol.

Message Retrieval Information

Form with fields: During Office Hours, After Hour Immediate Need Calls.

Form with fields: Date you would like to begin service, Please include day/night greeting information as well as employee contact phone numbers, Answerwest Acct #.